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[www.townofsunnyvale.org](http://www.townofsunnyvale.org)

**FOR OFFICE USE ONLY**

Date Paid \_\_\_\_\_  
 Permit Fee \_\_\_\_\_  
 Permit # \_\_\_\_\_  
 Date Approved: \_\_\_\_\_  
 Approved By: \_\_\_\_\_

**FENCE PERMIT APPLICATION**

**JOB ADDRESS:** \_\_\_\_\_

**DESCRIPTION:**

LOT/TRACT \_\_\_\_\_ BLOCK \_\_\_\_\_ SUBDIVISION/SURVERY \_\_\_\_\_

**OWNER:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**SPECIFY FENCE MATERIAL**

**VALUATION OF JOB:** \$ \_\_\_\_\_ (wood, wrought iron, chain link, brick etc.): \_\_\_\_\_

**TYPE OF FENCE:** Privacy \_\_\_\_\_ Screening Wall \_\_\_\_\_ Height of Fence \_\_\_\_\_

<b>Total linear feet of existing or Proposed fence:</b>	<b>Total linear feet being replaced or repaired:</b>	<b>*See attached calculation sheet for existing fence</b>
_____	_____	_____

**PLEASE READ CAREFULLY**

- Attach your plot plan with this application showing and dimensioning all setbacks and easements from the property lines. All existing and proposed structures should be shown on the plan with dimensions to property lines.
- For residential subdivision screening wall, you must submit stamped, engineered drawings, along with a copy of the Homeowners association document must be provided. The Association’s document must indicate that the screening wall is privately owned and maintained by the association, and that the Town has no obligation to maintain the screening wall.
- For residential privacy fences, you must submit a copy of the Homeowners association document.
- Privacy fences shall be required to be constructed so that the fence posts face the interior side of the fence, with the exception of the top cap, are not visible from the public right of way.
- The Town of Sunnyvale does not regulate or enforce deed restrictions and /or covenants which might be associated with this property. The Town of Sunnyvale recommends the verification of any deed restrictions and/or covenants prior to starting improvements
- I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.
- I hereby certify that this construction complies with all applicable city ordinances (Fence Requirements: Chapter 19.5, G, H; Chapter 20.7 of Zoning Ordinance) requirements.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please Print Name:** \_\_\_\_\_

## Existing Fence Calculation Sheet

1. What is the total amount of fencing on the property?

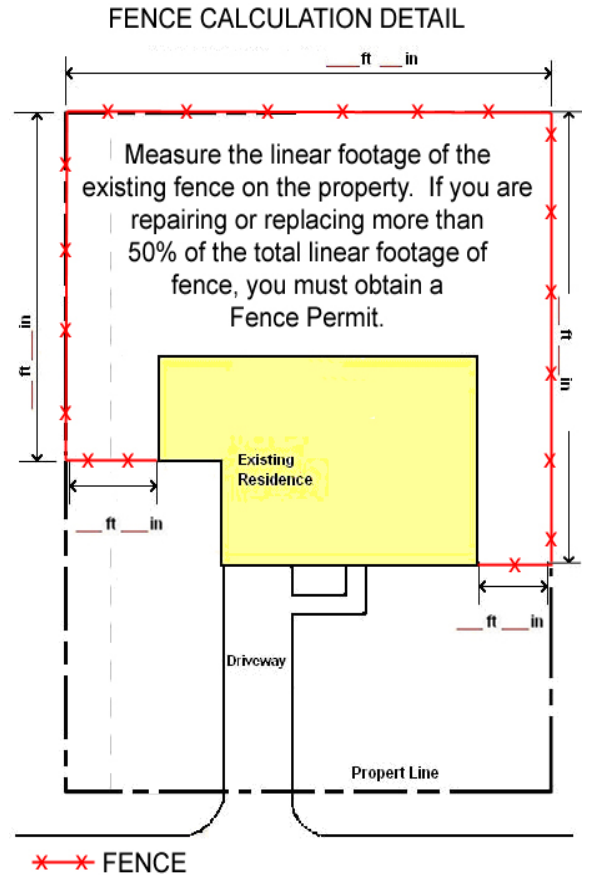
Length \_\_\_\_\_

2. What is the total amount of fencing to be replaced?

Length \_\_\_\_\_

3. Length #1 \_\_\_\_\_ - Length #2 \_\_\_\_\_ = \_\_\_\_\_

4. What is the height of the fence? \_\_\_\_\_ feet.



### Information:

- For more information on fence construction standards, contact Town of Sunnyvale Building Inspection Department at 972-203-4188.
- The city does not enforce deed restrictions and covenants if in doubt contact your Homeowner's Association.
- Please see next page for gate requirements of the Town's Fire Department that will be verified at the time of permit and inspection.

- Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 14 feet.
- The *fire code official* is authorized to require the installation and maintenance of gates or other *approved* barricades across fire apparatus access roads, trails or other access ways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.
- Where required, gates and barricades shall be secured in an *approved* manner. Roads, trails and other access ways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the *owner* and the *fire code official*. Exception: The restriction on use shall not apply to public officers acting within the scope of duty.
- The installation of security gates across a fire apparatus access road shall be *approved* by the *fire code official*. Where security gates are installed, they shall have an *approved* means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.
- An *approved* lock shall be installed on gates or similar barriers where required by the *fire code official*.
- Gates securing the fire apparatus access roads shall comply with all of the following criteria:
  1. Where a single gate is provided, the gate width shall be not less than 24 feet (7315.2 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall be not less than 12 feet (3658 mm).
  2. Gates shall be of the horizontal swing, horizontal slide, vertical lift or vertical pivot type.
  3. Construction of gates shall be of materials that allow manual operation by one person.
  4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
  5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved* by the *fire code official*.
  6. Methods of locking shall be submitted for approval by the *fire code official*.
  7. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
  8. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.