



CODE COMPLIANCE FOCUS GROUP

1. Purpose

The Code Compliance Focus Group is a Temporary group assembled to participate in a guided discussion as a result of feedback received from the citizen survey, with the purpose of clarifying the meaning of results, while keeping our Town safe, clean, and pleasant to live in or visit. Appointments to the committee will be approved in September, with meetings once a month between October and January.

2. Objectives

- Develop priorities for Code Enforcement
- Better understand feedback received in the Citizen Survey
- Determine optimal levels of enforcement
- Is Code Enforcement proactive, reactive or complaint driven
- Determine if citizens understand the codes
- Bring clarity and a greater unification between Town staff and citizens
- Inform residents, business owners, developers, and builders of a needed voluntary compliance of Town codes and ordinances

3. Work Plan

- Meet monthly October --- January
- Prioritize based on community desires and needs
- Review proposed areas of concern and educate

4. Membership

If you are interested in serving on the Code Compliance Focus Group, please fill out the attached application and submit it to Town Hall. Please return your application to the attention of Doug Key, Building Official (127 N. Collins Road, Sunnyvale, Texas 75182, or fax to 972-226-1804, or by email to doug.key@townofsunnyvale.org). All applications will be forwarded to the Town Council for review.

Doug Key, Staff Liaison



**TOWN OF SUNNYVALE
Council Appointment Fact Sheet
2019**

Appointment Sought: Code Compliance Focus Group

Personal Information:

Name: _____

Address: _____

Telephone: _____

Sunnyvale Resident Since (mm/yy): _____

Occupation: _____ **Email:** _____

Background:

Prior/Current involvement in Town Government or related activities:

Other related experience:

Interest & Ability

Why are you interested in serving in this capacity?

What do you feel you can contribute to the position?

Are there specific results you would like to accomplish as a member of this Board or Commission? If so, what are they?