



**Town of Sunnyvale
Parks Department**

Date received: _____

Received by: _____

**Jobson and Vineyard Park Rental Application
335 Jobson Rd. / 403 Tower Pl., Sunnyvale, TX 75182**

Applicant

Name(s): _____

Applicant Address: _____

City: _____ ST: _____ Zip: _____ Telephone: _____

Fax: _____ Email Address: _____

Organization Name: _____

Address: _____ City: _____ ST: _____ Zip: _____

Time and Date Desired: All reservations must end by 9 p.m.

Event Date: _____, 20____. Time: _____ a.m. / p.m. to _____ a.m. / p.m.

Total number of hours: _____ Total Number of Attendees: _____

Type of event or activity: _____

Jobson Park: _____

Baseball Field: _____ Soccer Field: _____

Vineyard Park: _____

Soccer Field #1: _____ Soccer Field #2: _____ Field Lighting Fee \$ _____

Liability Insurance Required? Yes / No Is there a charge? Yes / No Resident _____ Non-Resident _____

Your reservation is NOT guaranteed until confirmed and full payment is received.

Trash must be gathered and placed in the trash receptacles in the park; Failure to properly clean-up may result in additional charges and/or denial of future park usage.

Signature

Date

OFFICE USE ONLY

Manager approval: _____ Date confirmation sent: _____

Rental amount received: \$ _____ Receipt #: _____ Deposit: \$ _____

Deposit amount refunded: \$ _____ Refund date: _____ By: _____

Type of Residency ID Provided _____ Copy Made? Yes _____ No _____

AGREEMENT: The signatory hereby makes application to the Town of Sunnyvale for the use of town facilities described on the reverse side of this form and certifies that the information given is correct. The signatory further states that he/she has the authority to make this application and agrees to all of the rules and regulations of the Town of Sunnyvale. The applicant agrees to exercise the utmost care in the use of town premises and property.

EVENT RELEASE AND INDEMNITY AGREEMENT: In consideration of the Town of Sunnyvale's acceptance of this reservation application, Applicant and Applicant's heirs, executors, administrators and assigns, forever release and discharge the Town of Sunnyvale and any and all public officials, directors, officers, employees and agents of the Town of Sunnyvale (the "Town of Sunnyvale, et al"), from any and all liability, claims, demands or causes of action that Applicant and/or attendees of the Applicant's event may hereafter have for injuries, death, or damage resulting from participating in the meeting and/or event at Jobson Park or Vineyard Park for which this reservation is made. Applicant attests and verifies that Applicant assumes the risk of death or injury and that Applicant assumes and will pay medical and emergency expenses in the event of an accident, illness or other incapacity, regardless of whether Applicant has authorized such expense. Applicant further agrees that Applicant WILL NOT SUE OR MAKE CLAIM AGAINST the Town of Sunnyvale, et al for damage of losses sustained as a result of activities directly or indirectly related to the use of Jobson Park or Vineyard Park. Applicant also AGREES TO PROTECT, DEFEND, INDEMNIFY AND SAVE AND FOREVER HOLD HARMLESS the Town of Sunnyvale, et al from all claims, lawsuits, judgements and costs, including but not limited to, attorney's fees, to reimburse them for any expenses whatsoever incurred in connection with any action resulting from the use of Jobson Park or Vineyard Park, EVEN IF SUCH DAMAGES AND LOSSES ARE CAUSED BY THE NEGLIGENCE, STRICTLY LIABLE ACT OR OMISSION OR OTHER FAULT OF THE TOWN OF SUNNYVALE, ET AL OR THE PUBLIC OFFICIALS, DIRECTORS, OFFICERS, EMPLOYEES, OR AGENTS OF SUCH TOWN OF SUNNYVALE, ET AL. The provisions of this paragraph are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person entity.

CERTIFICATE OF INSURANCE: All facility users that are required to provide event insurance shall provide evidence of General Liability Insurance for not less than \$1,000,000 combined single limit bodily injury and property damage coverage or \$500,000 per person/\$1,000,000 per occurrence property damage. The Town of Sunnyvale will be named as an additional insured by endorsement.

Smoking is prohibited in all town facilities. Alcoholic beverages are prohibited in all town facilities.

Lessee or their agents or employees shall at all times strictly comply and abide by all laws and ordinances (including federal, state, county and city) applying to or affecting the use and occupancy of town facilities.

Lessee shall be responsible for securing and costs of any personnel needed for the operation and security within the facility and it's premises as deemed necessary by the town.

A security deposit may be assessed at the discretion of the town and part or all of the deposit may be retained for failure to comply with policies of the facility.

Lessee shall not sublease or assign the permit or any portion thereof without the written permission of the town.

The Town of Sunnyvale has the right to cancel an approved request or revoke the right of the use of any town facility to any group or individual when:

- Said group or individual has shown sufficient disregard for the policies of the town,
- It is deemed necessary for the concern of the health, safety, and welfare of the user, guest, or the general public,
- Is in the best interest of the Town of Sunnyvale,
- Necessary maintenance and/or repairs must be made.

I (We) have read and understand the rules and regulations for the leasing of town facilities. I (We) understand that I (we) are responsible for any damage(s) that may occur during our lease period, and that the security deposit, in whole or part, may be forfeited to the Town of Sunnyvale if it is determined that the rules and regulations were not followed.

Lessee

Date

Lessee

Date

GENERAL RULES AND REGULATIONS FOR JOBSON AND VINEYARD PARKS

Applicant shall, at all times, comply with the park reservation policy as set forth below:

- Applicant acknowledges having read the rules and regulations.
- All reservations are taken on a first come, first served basis.
- Only one reservation may be made per week, and only one reservation may be made at a time.
- Non-residents may request to reserve the park within two (2) weeks of the reservation date if the facility is available, and will only be accepted one (1) time per month.
- If staff determines that the applicant did not follow the rules for usage of the park facility, the security deposit will not be refunded, and future reservations and park usage may be denied.
- Payment must be paid in full at the time the reservation is made, or the reservation will not be scheduled.
- Trash must be gathered and placed at the trash receptacles placed throughout the park. Any additional cleanup completed by the park maintenance staff may result in additional charges or denial of future park usage.
- The Parks Director will be the contact person for events planned on the premises of Jobson or Vineyard Parks. Reservations may be made Monday – Friday from 8 a.m. – 5 p.m.
- The facilities may be reserved seven (7) days a week from 8 a.m. – 9 p.m. All events must conclude by 9 p.m.
- Proof of residency will be required at the time the reservation is made.
- The reservation is not guaranteed until it has been confirmed that full payment has been made.
- All scheduled reservations will be posted in the event box on-site.
- The use of alcohol or tobacco is prohibited on Town property. If evidence of alcohol or tobacco products are found on the premises, the security deposit will not be refunded, and future rentals will not be allowed.

Hours for Rental:

The hours for rental of Jobson Park and Vineyard Park shall be seven (7) days a week from 8 a.m. to 9 p.m.

Fee Schedule:

(a) The fee schedule is as follows:

<i>Jobson Park & Vineyard Park Rental Fee Schedule</i>	
Time	Fees (Resident)
Monday – Sunday (8 a.m. – 9 p.m.)	\$25 Field Usage (per hour / per field) \$50 Field Set-Up (per field) (i.e., dragging infields, moving pitcher’s mounds, moving soccer goals, field lining, and/or field painting) \$25 Field Lighting at Vineyard Park (per hour)

<i>Jobson Park & Vineyard Park Rental Fee Schedule</i>	
Time	Fees (Non-Resident)
Monday – Sunday (8 a.m. – 9 p.m.)	\$50 Security Deposit (per field) (refundable) \$50 Field Usage (per hour / per field) \$170 Field Set-Up (per field) (i.e., dragging infields, moving pitcher’s mounds, moving soccer goals, field lining, and/or field painting) \$50 Field Lighting at Vineyard Park (per hour) (Non-residents may request to reserve the park within two (2) weeks of the reservation date if the facility is available, and will only be accepted one (1) time per month)

(b) Payment of all fees is required at the time the reservation is being made. The facility will be inspected for any damages after the completion of the reservation. If no damages or additional charges exist, the security deposit will be refunded within thirty (30) days. A one-million dollar (\$1,000,000) general liability insurance certificate will be required for all reservations that have an inflatable, climbing wall, or other physical activity. The Town of Sunnyvale shall be listed as an additional insured, and must be presented to the Utility Clerk at least one (1) week prior to the scheduled reservation.

(c) Exceptions:

There is no charge for registered Town of Sunnyvale teams with a valid facility usage agreement or;

There is no charge for teams having a majority of players (approximately 75%) residing in the Town of Sunnyvale;

Any use of the facility for extended periods of time or reoccurring events, must be approved by the Town Manager upon recommendation by the Director of Parks. The Town Manager shall be authorized to set or negotiate rates for groups and special events and to set other fees that are yet to be determined

All payments must be made in person at Sunnyvale Town Hall. The address is 127 N. Collins Rd., Sunnyvale, TX 75182.