



**SUNNYVALE 4B DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS  
REGULAR MEETING  
TUESDAY, MAY 14, 2019**

**TOWN HALL - 127 N. COLLINS RD**

**6:30 PM**

**CALL MEETING TO ORDER**

President calls the meeting to order, state the date and time. State members present and declare a quorum present.

**PUBLIC FORUM**

Citizens may speak on any matter other than personnel matters or matters under litigation. No actions or discussion will be taken until such matter is placed on the agenda and posted in accordance with law.

**PUBLIC HEARING**

Open or continue public hearing, consider testimony and other information provided, close public hearing, and take necessary action with respect to the following:

- 1. PUBLIC HEARING ON A FINANCIAL INCENTIVE NOT TO EXCEED \$10,000 FOR *THE VINCE HAGAN COMPANY*.**
- 2. PUBLIC HEARING ON A FINANCIAL INCENTIVE NOT TO EXCEED \$53,334 FOR *BAKER'S RIBS, INC.***
- 3. PUBLIC HEARING ON A FINANCIAL INCENTIVE NOT TO EXCEED \$20,000 FOR *HOPE COFFEE, INC.***

**DISCUSSION / ACTION ITEMS**

- 4. DISCUSS, CONSIDER AND ACT UPON THE REGULAR MEETING MINUTES FOR APRIL 16, 2019.**
- 5. DISCUSS, CONSIDER AND ACT UP THE APRIL 2019 FINANCIAL REPORTING, AND RELATED FINANCIAL ITEMS.**
- 6. DISCUSS, CONSIDER AND ACT UPON THE RECOMMENDED 2019-2020 BUDGET.**
- 7. DISCUSS, CONSIDER AND ACT UPON A RECOMMENDATION TO THE TOWN COUNCIL TO CREATE AN EVENTS SUBCOMMITTEE TO MANAGE.**
- 8. DISCUSS, CONSIDER AND ACT UPON RECOMMENDATIONS TO RE-OPEN BARNES BRIDGE PARK AND POTENTIAL PLANS FOR THE PARK.**
- 9. DISCUSS AND CONSIDER AN UPDATE ON VINEYARD PARK SURVEY AND FIELD LIGHTING.**
- 10. DISCUSS AND CONSIDER AN UPDATE ON RAILS TO TRAILS.**

**11. DISCUSS AND CONSIDER AN UPDATE ON THE GLAZER PROPERTY MASTER PLAN.**

**12. DISCUSS, CONSIDER AND ACT UPON THE ECONOMIC INCENTIVE GUIDELINES.**

**13. DISCUSS UPCOMING EVENTS:**

- a. **UPCOMING REGULAR TOWN COUNCIL MEETINGS - MAY 13 AND 28.**
- b. **ICSC CONFERENCE - MAY 19-22.**
- c. **TOWN HALL CLOSED FOR MEMORIAL DAY ON MAY 27.**
- d. **CHAMBER LUNCHEON - STATE OF THE TOWN - JUNE 5, 11:30 A.M. - 1 P.M.**
- e. **NEXT REGULAR 4B BOARD MEETING - JUNE 11.**

**14. DISCUSS FUTURE AGENDA ITEMS AND EVENTS**

**EXECUTIVE SESSION**

Recess into executive session pursuant to Chapter 551, Subchapter D of the Texas Government Code:

**EXECUTIVE SESSION AGENDA:**

**18. SECTION 551.087. ECONOMIC DEVELOPMENT**

To deliberate the offer of a financial or other incentive to a business prospect.

**Project Tenant**

**Project Landscape**

**Project Pig**

**Project PC**

**19. SECTION 551.074. PERSONNEL MATTER**

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

**Economic Development Director**

**END OF EXECUTIVE SESSION**

Reconvene into open session and take any action necessary as a result of the Executive Session.

**20. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS.**

## **ADJOURN**

ALL LOCATIONS IDENTIFIED ARE IN THE TOWN OF SUNNYVALE UNLESS OTHERWISE INDICATED. FOR A DETAILED PROPERTY DESCRIPTION, PLEASE CONTACT THE BUILDING OFFICIAL AT TOWN HALL. ALL ITEMS ON THE AGENDA ARE FOR POSSIBLE DISCUSSION AND ACTION. PLEASE TURN OFF ALL TELEPHONES AND HANDHELD COMMUNICATION DEVICES WHILE IN ATTENDANCE AT THIS MEETING.

THE SUNNYVALE 4B DEVELOPMENT CORPORATION RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATION ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), AND 551.087 (ECONOMIC DEVELOPMENT).

THE TOWN OF SUNNYVALE IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED TO THOSE WHO PROVIDE NOTICE TO THE DIRECTOR OF COMMUNITY SERVICES AT 972-226-7177 AT LEAST 48 HOURS PRIOR TO THE MEETING.

**I HEREBY CERTIFY THAT THE FOREGOING NOTICE WAS POSTED ON MAY 10, 2019, IN THE FOLLOWING LOCATION AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING:**

**TOWN HALL AT 127 N. COLLINS ROAD**

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**LESLIE BLACK, TOWN SECRETARY**



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS, CONSIDER AND ACT UPON THE REGULAR MEETING MINUTES  
FOR APRIL 16, 2019.**

**Staff Recommendation:**

None.

**Background & Analysis:**

These will be sent out upon completion.

**Fiscal Impact:**

N/A.

**Attachments:**



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS, CONSIDER AND ACT UP THE APRIL 2019 FINANCIAL REPORTING,  
AND RELATED FINANCIAL ITEMS.**

**Staff Recommendation:**

Approval of financials.

**Background & Analysis:**

None.

**Fiscal Impact:**

N/A

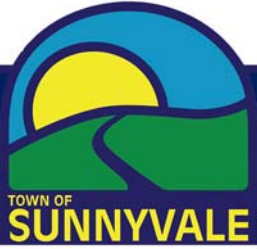
**Attachments:**

- April 2019 financials

*4B Economic Development Corporation  
Financial Statement  
April 30, 2019*

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## Town of Sunnyvale 4B Monthly Finance Report

April 30, 2019

**Budget:** Net Revenues/Expenses: Budget = \$ (769,617.00) Actual = \$ 198,175.62

**Highlights:**

Revenues:	MTD =	\$ 62,140.31	YTD =	\$ 477,948.92
Expenses:	MTD =	\$ 6,846.45	YTD =	\$ 279,773.30
Net:		\$ 55,293.86		\$ 198,175.62

Revenues: Sales Tax recorded YTD is \$472,337.84 (2 months accrual, 5 months actual). Interest earned YTD is \$5,611.08.

Expenses: The YTD expenses total \$279,773.30. The MTD expenses include routine payroll, Paradise Lawns (landscape maintenance), Brown & Hofmeister (legal services), A New Deal Irrigation (irrigation repairs at four corners), IEDC (membership renewal), Main Street Conference expenses (hotel and meals), ICSC Conference expenses (registration, airfare), and Walls Printing (EDC page of newsletter).

<b>4B EDC Fund Summary</b>		Budget 2018-2019	Actual YTD 04/30/2019
	<b>Beginning Fund Balance (unaudited)</b>	2,844,357	2,844,357
<b>Revenue Summary</b>			
	Sales Tax	862,500	472,338
	Interest	9,800	5,611
	<b>Total Revenues</b>	872,300	477,949
<b>Expenditure Summary</b>			
	Operating Expenditures	1,641,917	279,773
	<b>Total Expenditures</b>	1,641,917	279,773
	<b>Excess or (Deficit) Revenue/Expenditures</b>	<b>(769,617)</b>	<b>198,176</b>
	<b>Total Fund Balance</b>	<b>2,074,740</b>	<b>3,042,533</b>
	Assigned - The Barn at Long Creek	54,000	0
	Assigned - Hope Development	187,500	187,500
	<b>Unassigned Fund Balance</b>	<b>1,833,240</b>	<b>2,855,033</b>

92 -4B SALES TAX CORPORATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
=====			
92-1113	4B EDC BANK ACCT	2,947,479.28	
92-1441	SALES TAX ACCRUAL	125,000.00	
			3,072,479.28
	TOTAL ASSETS		3,072,479.28
			=====
<u>LIABILITIES</u>			
=====			
92-2181	DUE TO GENERAL FUND	29,946.78	
	TOTAL LIABILITIES		29,946.78
<u>EQUITY</u>			
=====			
92-3117	UNRESERVED FUND BALANCE	2,656,856.88	
92-4302	ASSIGNED HOPE DEVELOPMENT	187,500.00	
	TOTAL BEGINNING EQUITY	2,844,356.88	
	TOTAL REVENUE	477,948.92	
	TOTAL EXPENSES	279,773.30	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	198,175.62	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,042,532.50
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		3,072,479.28
			=====



TOWN OF SUNNYVALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

92 -4B SALES TAX CORPORATION  
 FINANCIAL SUMMARY

58.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY					
5100-TAXES	862,500.00	61,299.71	472,337.84	54.76	390,162.16
5500-OTHER REVENUES	9,800.00	840.60	5,611.08	57.26	4,188.92
TOTAL REVENUES	872,300.00	62,140.31	477,948.92	54.79	394,351.08
EXPENDITURE SUMMARY					
92-4B SALES TAX CORPORATI	1,641,917.00	6,846.45	279,773.30	17.04	1,362,143.70
TOTAL EXPENDITURES	1,641,917.00	6,846.45	279,773.30	17.04	1,362,143.70
REVENUES OVER/(UNDER) EXPENDITURES	( 769,617.00)	55,293.86	198,175.62		( 967,792.62)

TOWN OF SUNNYVALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

92 -4B SALES TAX CORPORATION

58.33% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
5100-TAXES					
92-5140 SALES TAX RECEIPTS	862,500.00	61,299.71	472,337.84	54.76	390,162.16
TOTAL 5100-TAXES	862,500.00	61,299.71	472,337.84	54.76	390,162.16
<hr/>					
5400-TRANSFERS IN					
<hr/>					
5500-OTHER REVENUES					
92-5510 INTEREST EARNED	9,800.00	840.60	5,611.08	57.26	4,188.92
TOTAL 5500-OTHER REVENUES	9,800.00	840.60	5,611.08	57.26	4,188.92
<hr/>					
TOTAL REVENUES	872,300.00	62,140.31	477,948.92	54.79	394,351.08
	=====	=====	=====	=====	=====

92 -4B SALES TAX CORPORATION  
92-4B SALES TAX CORPORATI

58.33% OF FISCAL YEAR

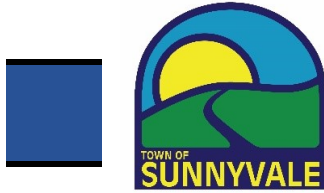
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>LABOR AND BENEFITS</b>					
92-692-6000 WAGES & SALARIES	40,820.00	3,167.73	23,247.75	56.95	17,572.25
92-692-6002 TMRS	4,874.00	376.32	2,786.25	57.17	2,087.75
92-692-6004 PAYROLL TAXES	3,123.00	242.33	1,778.47	56.95	1,344.53
92-692-6005 EMPLOYEE INSURANCE	4,100.00	304.58	2,134.31	52.06	1,965.69
TOTAL LABOR AND BENEFITS	52,917.00	4,090.96	29,946.78	56.59	22,970.22
<b>SUPPLIES AND MATERIALS</b>					
92-692-6113 ADMINISTRATIVE SERVICES	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL SUPPLIES AND MATERIALS	10,000.00	0.00	0.00	0.00	10,000.00
<b>CONTRACTUAL SERVICES</b>					
92-692-6370 LANDSCAPE MAINTENANCE CONTRACT	15,000.00	1,320.00	6,990.00	46.60	8,010.00
92-692-6371 PROMOTIONAL SERVICES	50,000.00	132.36	17,933.71	35.87	32,066.29
92-692-6372 JOBSON PARK MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00
92-692-6374 VINEYARD PARK MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00
92-692-6375 TOWN CENTER PARK MAINT	20,000.00	0.00	0.00	0.00	20,000.00
92-692-6376 SAMUEL NORTH/NEW HOPE MAINT	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL CONTRACTUAL SERVICES	115,000.00	1,452.36	24,923.71	21.67	90,076.29
<b>TRAINING/DUES/SUBSCRIPT</b>					
92-692-6512 GENERAL OFFICE SUPPLIES	500.00	0.00	155.47	31.09	344.53
92-692-6513 DUES, SUBSCRIPTIONS, MEMBERSHI	5,500.00	217.50	2,938.02	53.42	2,561.98
TOTAL TRAINING/DUES/SUBSCRIPT	6,000.00	217.50	3,093.49	51.56	2,906.51
<b>CAPITAL OUTLAYS &amp; PROJEC</b>					
92-692-6751 LEGAL SERVICES	7,500.00	22.50	753.75	10.05	6,746.25
92-692-6830 OUTSIDE TRAINING EXPENSE	7,500.00	1,063.13	2,238.29	29.84	5,261.71
92-692-6891 TRANSFERS OUT INDIRECT COSTS	218,000.00	0.00	218,000.00	100.00	0.00
TOTAL CAPITAL OUTLAYS & PROJEC	233,000.00	1,085.63	220,992.04	94.85	12,007.96
<b>CAPITAL-BUILDING IMPROVEM</b>					
<b>CAPITAL-TOWN IMPROVEMENT</b>					
92-692-9210 RETAIL INCENTIVES	500,000.00	0.00	0.00	0.00	500,000.00
92-692-9211 TOWN BEAUTIFICATION	25,000.00	0.00	0.00	0.00	25,000.00
92-692-9213 PARKS AND TRAILS	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL-TOWN IMPROVEMENT	675,000.00	0.00	0.00	0.00	675,000.00
<b>CAPITAL IMPROVEMENTS</b>					
<b>CAPITAL-PARK/REC IMPROVEM</b>					
92-692-9728 LAND ACQUISITION	300,000.00	0.00	0.00	0.00	300,000.00
92-692-9729 GLAZER PARK IMPROVEMENTS	50,000.00	0.00	817.28	1.63	49,182.72
92-692-9730 REGIONAL RAILS TO TRAILS	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL CAPITAL-PARK/REC IMPROVEM	550,000.00	0.00	817.28	0.15	549,182.72
TOTAL 92-4B SALES TAX CORPORATI	1,641,917.00	6,846.45	279,773.30	17.04	1,362,143.70

TOWN OF SUNNYVALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2019

92 -4B SALES TAX CORPORATION  
 92-4B SALES TAX CORPORATI

58.33% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	1,641,917.00	6,846.45	279,773.30	17.04	1,362,143.70
REVENUES OVER/(UNDER) EXPENDITURES	( 769,617.00)	55,293.86	198,175.62		( 967,792.62)



# Town of Sunnyvale

May 14, 2019

**Prepared By: Traci Anderson, Economic  
Development Director**

**Summary:**

**DISCUSS, CONSIDER AND ACT UPON THE RECOMMENDED 2019-2020  
BUDGET.**

**Staff Recommendation:**

Staff recommendation will be presented at the board meeting.

**Background & Analysis:**

President Michael Giordano, Treasurer Sarah Bradford, Finance Assistant Phyliss Moore, Parks Director Burton Barr and ED Director Traci Anderson are meeting Friday, May 10, 2019 to discuss the 2019-2020 budget. An update on the May 10 meeting will be discussed at the regular board meeting.

The attachment is what is being reviewed. If there are any recommended changes during the meeting, the updated preliminary budget will be distributed prior to the meeting.

**Fiscal Impact:**

N/A

**Attachments:**

- 2019-2020 Preliminary Budget

**REVENUES BY DEPARTMENT**

692 4B ECONOMIC DEVELOPMENT

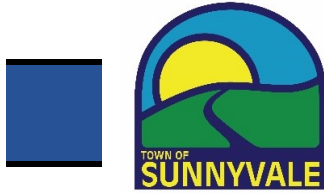
Account Number	Account Name	Description	Approved 2018-2019	Actual 03.29.19	Mid-Year Adjustment	Amended 2018-2019	Proposed 2019-2020
92-5140	SALES TAX RECEIPTS	Current Year	\$ 750,000	\$ 411,038	\$ 112,500	\$ 862,500	\$ 862,500
92-5510	INTEREST EARNED	CY annualized	\$ 7,500	\$ 4,009	\$ 2,300	\$ 9,800	\$ 9,800
	TOTAL REVENUES - 4B EDC		\$ 757,500	\$ 415,047	\$ 114,800	\$ 872,300	\$ 872,300

**EXPENSES BY DEPARTMENT**

692 4B ECONOMIC DEVELOPMENT

Account Number	Account Name	Description	Approved 2018-2019	Actual 03.29.19	Mid-Year Adjustment	Amended 2018-2019	Proposed 2019-2020
92-692-6000	WAGES & SALARIES	50% EDC Director	\$ 40,820	\$ 20,080		\$ 40,820	\$ 40,820
92-692-6002	TMRS	11.94% weighted average	\$ 4,874	\$ 2,410		\$ 4,874	\$ 4,874
92-692-6004	PAYROLL TAXES	7.65% Wages	\$ 3,123	\$ 1,536		\$ 3,123	\$ 3,123
92-692-6005	EMPLOYEE INSURANCE	Re-rate from TML	\$ 4,100	\$ 1,830		\$ 4,100	\$ 4,100
92-692-6113	ADMINISTRATIVE SERVICES	Administrative assistance for EDC Director	\$ 10,000	\$ -		\$ 10,000	\$ 10,000
92-692-6370	LANDSCAPE MAINTENANCE CONTRACT	Landscape maintenance @ bridge (Hwy 80 & Collins Road - \$ 945 monthly), repairs as needed	\$ 15,000	\$ 5,670		\$ 15,000	\$ 15,000
92-692-6371	PROMOTIONAL SERVICES	Brochures, publications, website, business development, marketing, EDC lunch, Business EXPO (must be < or = to 10% of sales tax revenues)	\$ 50,000	\$ 17,801		\$ 50,000	\$ 50,000
92-692-6372	JOBSON PARK MAINTENANCE	Weed and feed, fertilizer	\$ 5,000	\$ -		\$ 5,000	\$ 5,000
92-692-6374	VINEYARD PARK MAINTENANCE	Weed and feed, fertilizer, aerification	\$ 5,000	\$ -		\$ 5,000	\$ 5,000
92-692-6375	TOWN CENTER PARK MAINT	Pond stock and maintenance, landscape maintenance	\$ 20,000	\$ -		\$ 20,000	\$ 20,000
92-692-6376	SAMUEL NORTH/NEW HOPE MAINT	General maintenance care, possible pond dredging and restocking	\$ 20,000	\$ -		\$ 20,000	\$ 20,000
92-692-6512	GENERAL OFFICE SUPPLIES	Misc. office supplies	\$ 500	\$ 155		\$ 500	\$ 500
92-692-6513	DUES, SUBSCRIPTIONS, MEMBERSHIP	IEDC, SEDC, TEDC, ICSC, GIS Planning, Dallas Business Journal, Dallas Morning News, Chamber Membership, Impact Dashboard, <b>Main Street America</b>	\$ 5,500	\$ 2,721		\$ 5,500	\$ 6,000
92-692-6751	LEGAL SERVICES	Professional legal services	\$ 7,500	\$ 731		\$ 7,500	\$ 7,500
92-692-6830	OUTSIDE TRAINING EXPENSE	Seminars, classes, certifications, on-site EDC training	\$ 7,500	\$ 1,175		\$ 7,500	\$ 7,500
92-692-6890	OTHER MISC EXPENSE	<b>New account for misc. expense items (lunches, board dinners, etc)</b>	\$ -	\$ -		\$ -	\$ 2,000
92-692-6891	TRANSFERS OUT INDIRECT COSTS	Transfer out to General Fund - Support of Parks Dept. Budget @ 33%	\$ 218,000	\$ 218,000		\$ 218,000	\$ 218,000
92-692-9210	INCENTIVES	Incentives	\$ 150,000	\$ -	\$ 350,000	\$ 500,000	\$ 500,000
92-692-9211	TOWN BEAUTIFICATION	Holiday decorations, street banners, streetscapes	\$ 25,000	\$ -		\$ 25,000	\$ 25,000
92-692-9213	PARKS AND TRAILS	Parks, playground equipment, trail connectivity	\$ 150,000	\$ -		\$ 150,000	\$ 150,000
92-692-9728	LAND ACQUISITION	Park land acquisition	\$ 300,000	\$ -		\$ 300,000	\$ 300,000
92-692-9729	GLAZER PARK IMPROVEMENTS	Consultant, concept plan action items	\$ 50,000	\$ 817		\$ 50,000	\$ 50,000
92-692-9730	REGIONAL RAILS TO TRAILS	Rails to trails project	\$ 200,000	\$ -		\$ 200,000	\$ 200,000
	TOTAL EXPENSES - 4B EDC		\$ 1,291,917	\$ 272,927	\$ 350,000	\$ 1,641,917	\$ 1,644,417

\$ (534,417) \$ 142,120 \$ (235,200) \$ (769,617) \$ (772,117)



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS, CONSIDER AND ACT UPON A RECOMMENDATION TO THE TOWN COUNCIL TO CREATE AN EVENTS SUBCOMMITTEE TO MANAGE.**

**Staff Recommendation:**

None.

**Background & Analysis:**

We need an events committee to handle the workload of growing and adding to events in Sunnyvale. We have this as an item in our strategic plan.

The thought is maybe having 4B the umbrella for events, as this board acts as the Parks Board. The committee that will be formed will hopefully have representatives from the school district, the town, the chamber, DSO, Fire and staff. We could also use a member of the 4B Board if anyone is interested.

Looking for thoughts on having this under the 4B Board.

**Fiscal Impact:**

None at this time.

**Attachments:**



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS, CONSIDER AND ACT UPON RECOMMENDATIONS TO RE-OPEN  
BARNES BRIDGE PARK AND POTENTIAL PLANS FOR THE PARK.**

**Staff Recommendation:**

TBD

**Background & Analysis:**

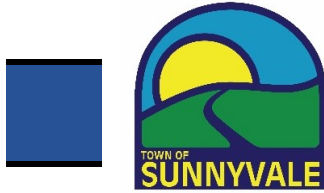
Following up on this item. More discussion at the regular board meeting.

**Fiscal Impact:**

TBD

**Attachments:**





# Town of Sunnyvale

May 14, 2019

**Prepared By: Traci Anderson, Economic  
Development Director**

**Summary:**

**DISCUSS AND CONSIDER AN UPDATE ON VINEYARD PARK SURVEY AND  
FIELD LIGHTING.**

**Staff Recommendation:**

None.

**Background & Analysis:**

We are very close to completing the survey. However, we have run into a boundary discrepancy between the City property and the two lots just south of the library.

Pacheco Koch was hired to do a survey and topo of Vineyard Park.

They were originally going to be completed by May 9, however, the deed that conveyed the property to the Town differed from the deed that conveyed the same property to the previous owner. The difference is about 2 feet. The two lots to the south of the library also do not agree with each other as to where their rear lot line is. This is not a big issue and they will provide us with a survey they are confident shows the most accurate location of that property line. But to do that they are doing additional research and fieldwork. That has resulted in a slight delay in delivering the survey. They plan to deliver the survey to us by Monday, May 13 at the latest.

Once we receive the survey, we can submit to Clark Electric to begin the work on the lights.

**Fiscal Impact:**

Approximately \$86,500.

**Attachments:**



# Town of Sunnyvale

May 14, 2019

**Prepared By: Traci Anderson, Economic  
Development Director**

**Summary:**

**DISCUSS AND CONSIDER AN UPDATE ON RAILS TO TRAILS.**

**Staff Recommendation:**

None.

**Background & Analysis:**

Update from TxDOT:

We have completed an initial eligibility screening for all preliminary applications submitted for TxDOT's 2019 TA/SRTS Call for Projects. Based on the information provided on the preliminary application, one or more of your proposed projects has been deemed eligible for TA and/or SRTS funding under this program call.

In all, we received requests for funding totaling more than \$330 million! As part of this program call, we anticipate awarding approximately \$46 million worth of federal funds.

Next Steps:

In accordance with the Program Guide, the next step is for eligible project sponsors to meet with District TA/SRTS Coordinators in order to prepare detailed application(s). Due to such high interest in these programs and the limited funds available, we ask that project sponsors prioritize and identify two projects to discuss with TxDOT District staff during the upcoming review meeting. These may be the sponsor's top priority projects or those with the most complex issues. Understanding that there are limited funds available, we strongly advise project sponsors to focus their efforts on preparing detailed applications for their top two priority projects that they feel will be the most competitive. However, project sponsors are not prohibited from submitting more than two detailed applications.

TxDOT District staff will contact project sponsors by mid-May to schedule review meetings to discuss the project sponsor's two prioritized projects. District review meetings may be conducted by phone or in-person. Project sponsors with experience developing federally funded bicycle and pedestrian projects may opt out of the district review meeting with concurrence from the District Coordinator.

Purpose of the District Review Meeting:

The purpose of the District review meeting is to help project sponsors identify potential issues with project feasibility, project cost estimates, and project timeline, so better quality projects can be developed on time and constructed within budget. To assist you in preparing for the District review meeting, please read the attached Fact Sheet.

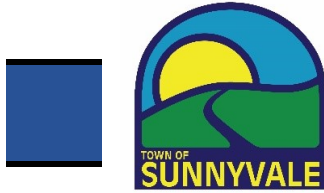
Current Schedule:

Our current goal is to complete district review meetings by June 17, 2019. By that time, the detailed application will be made available to all project sponsors to be completed and submitted by August 15, 2019. We will update you should changes to the schedule be warranted. We appreciate your flexibility and responsiveness to make this process smooth, efficient, and productive.

**Fiscal Impact:**

TBD

**Attachments:**



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS AND CONSIDER AN UPDATE ON THE GLAZER PROPERTY  
MASTER PLAN.**

**Staff Recommendation:**

None.

**Background & Analysis:**

The Glazer committee will meet on May 31, 2019 with the consultant to go over next steps and look at how to incorporate some of the citizen input within the master plan.

**Fiscal Impact:**

Up to \$18,000 for the master plan.

**Attachments:**



# Town of Sunnyvale

May 14, 2019

Prepared By: Traci Anderson, Economic  
Development Director

**Summary:**

**DISCUSS, CONSIDER AND ACT UPON THE ECONOMIC INCENTIVE  
GUIDELINES.**

**Staff Recommendation:**

Staff recommends to review proposed Incentive Guidelines and provide feedback.

**Background & Analysis:**

None.

**Fiscal Impact:**

N/A

**Attachments:**